

UNITED STATES GOVERNMENT

Approved For Release 2002/09/03 : CIA-RDP81-00142R000100010018-4

# Memorandum

TO : Director of Finance

DATE: FEB 28 1978

FROM : Treasury Department  
Washington Disbursing Center

**TREA Review Completed**

SUBJECT: Destruction of Blank Treasury Checks

1. Your assistance is requested in the disposal of approximately one million five hundred thousand invalid, blank Treasury checks. These checks must be destroyed by shredding, burning, or other means which causes complete disintegration. Your assistance will enable us to avoid considerable expenditures in both manpower and transportation in conveying these checks to a facility in Pennsylvania for destruction.
2. If approval is granted to assist in this manner, it is required by the Chief Disbursing Officer, Treasury Department, that one person from this office observe the destruction.
3. Your assistance will be most appreciated.

*Henry H. Eades*  
Director, Disbursing Center

UNITED STATES GOVERNMENT

STATINTL *Memorandum*

TO

Branch II

DATE: MAR 15 1978

FROM : Washington Disbursing Center

WDC:E

SUBJECT: Destruction of Blank Treasury Checks

1. This will confirm my telephone conversation with you on March 13, 1978, on the above subject. Checks to be destroyed, and their volumes, are shown below.

<u>SYMBOL</u>	<u>CHECK NUMBERS</u>	<u>VOLUME</u>
EMERGENCY	99,000,000 - 99,199,999	200,000
3000 BUFF	99,011,170 - 99,011,999	830
3000 BUFF	99,054,200 - 99,055,199	1,000
3000 BUFF	99,066,702 - 99,089,999	23,298
3000	94,960,076 - 94,965,999	5,924
3000	71,481,000 - 71,730,999	250,000
3000	93,460,694 - 93,465,999	5,306
3000	94,506,393 - 94,515,999	9,607
3000	94,545,389 - 94,555,999	410,613
3003	13,755,448 - 13,999,999	244,552
3003 COMP.	00,080,001 - 00,090,000	10,000
3003 COMP.	00,121,909 - 00,140,000	18,092
SUBS-GOLD	00,270,053 - 00,280,000	9,948
SUBS-GOLD	00,076,803 - 00,076,938	136
SUBS-GOLD	00,080,185 - 00,110,000	29,816
6320 COMP.	834,277 - 875,999	41,723
6320 COMP.	906,000 - 945,999	40,000
6320 MISC.	892,410 - 895,999	3,590
6320 MISC.	905,570 - 905,999	430
SUBS-MISC.	01,086,911 - 01,112,000	25,090
SUBS-COMP.	03,046,573 - 03,046,599	27
SUBS-COMP.	03,164,941 - 03,322,000	157,060

TOTAL CHECKS FOR DESTRUCTION

1,487,042

2. Members of the Washington Disbursing Center participating in the destruction of the above checks are:

Harry Austin	Staff Assistant	Executive Office
Aubrey Smith	Supervisor	Administrative Supply Section
Juan Taylor	Driver	Administrative Supply Section

3. Your assistance in providing this service is appreciated.

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Director, Disbursing Center